###### NON-FOOD TRADER APPLICATION

|  |  |  |
| --- | --- | --- |
| **Your Details** | | |
| **Name** |  | |
| **Address** |  | |
|  |  | |
| **Email Address** |  | |
| **Telephone Number** |  | |
| **Business Name** |  | |
| **Describe the nature of your business and the type of products you would like to**  **sell:**  **Please attach a photograph of your stall or a link to your social media if possible.** | | |
| **Declaration** State if you have the following, proof of documentation will be required. | | |
| |  |  | | --- | --- | |  | Public Liability Insurance - requirement for all traders (Please include copy of cover note) | | | |
| |  |  | | --- | --- | |  | I have read and agree to the terms and conditions | | | |
|  | | |
| **Signature** | | **Date** |

#### FOOD TRADER APPLICATION

Once your application and supporting documentation have been received and reviewed, if satisfactory, your business will be included on the Approved Trader list and you will be invited to trade.

|  |  |
| --- | --- |
| Your Details | |
| Name |  |
| Address |  |
| Email Address |  |
| Telephone Number |  |
| Business Name |  |
| Describe your business and the menu that you offer | |

***All Traders – Please supply photograph of your stall or vehicle from which you trade, or a link to your social media accounts.***

***Smart, eye-catching presentation is key to a successful application!***

***Most applicants will trade under 3m by 3m gazebo, but if you have a quirky vintage vehicle and can provide a current photograph, your application will be considered.***

|  |  |  |  |
| --- | --- | --- | --- |
| **DOCUMENTS REQUIRED** | **Y** | **N** | **N/A** |
| A copy of the most recent food hygiene inspection report/Food Hygiene Rating – must be at least level 4 |  |  |  |
| A current Health and Safety Risk Assessment |  |  |  |
| A copy of your current Gas Safety certificate for LPG appliances |  |  |  |
| A list of all equipment requiring electricity and a PAT certificate for all of them. |  |  |  |
| A Fire Risk Assessment |  |  |  |
| A Fire Extinguisher Certificate of Compliance |  |  |  |
| Covid 19 Risk Assessment |  |  |  |
| A copy of your Allergy policy |  |  |  |
| Copy of Food Hygiene Level 2 Certificate, or equivalent, for yourself and each member of staff |  |  |  |
| Photograph of your pitch at a previous venue |  |  |  |

##### You must send copies of all Safety Documentation with your application

***Electricity Supply***

*There will be* ***no*** *electricity on the Fleet Road site – if you need power, you will have to have to supply a generator. Trading with LPG only is preferred.*

*SMT will provide generator power for a limited number of food stalls – first come, first served.*

*If you need generator power, you must supply a list of the equipment that you will be using****.***

***Gazebos***

*SMT will provide you with a gazebo if you need one.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Do you cook with LPG?** | **Do you use a generator?** | **Will you be selling alcohol?**  **If yes attach details of your personal license** | **How many 3m x 3m pitches would you like?** | **Do you trade from a gazebo or a vehicle? If you have a vehicle, please describe** |
|  | **Do you require an electricity supply?** |  |  | **Do you want SMT to supply you with a gazebo?** |
| Please list your electrical equipment here: | | | | |
| **NAME (Print)** |  | | | |
| **SIGNATURE** |  | | | |
| **DATE** |  | | | |
| **APPROVED BY (Print)** |  | | | |
| **Signature** |  | | | |

***Please return the completed application form to***  [smtmarkets@gmail.com](mailto:smtmarkets@gmail.com)